

BoT Minutes Thursday Apr 4th 2024 @6:30 pm

1. Administration

- 1.1. Roll call
 - Present:** Matt, Eve, Elaine, Gary, Shaun, Kerry, Elanor, Fay (Vistor)
 - Absent:** -
- 1.2. Karakia
- 1.3. Declaration of interests
 - 1.3.1. Eve - re: contract work
- 1.4. Confirmation of previous minutes - Feb
 - 1.4.1. Unanimously approved
- 1.5. Correspondence In
 - 1.5.1. Gazette
- 1.6. Meeting planning
 - 1.6.1.

2. Matters Arising

- 2.1. Governance Policies: filling out the conflict of interest register; updating the member Code of Conduct forms on file.

3. Discussions & Decisions

- 3.1. Annual Implementation Plan 2024
 - 3.1.1. The Board suggests the AIP is more strategic and summarised in the future
 - 3.1.2. Eve to discuss with Carol at ERO on acceptability of removal of repetitive tasks etc
 - 3.1.3. The board appreciates the amount of work that Eve has put into this
 - 3.1.4. Unanimously approved
- 3.2. **Nags**
 - 3.2.1. **Nag 5 School Trips** - No change recommended
 - 3.2.1.1. Approved
 - 3.2.2. **Nag 1 Assessment** - Changes recommended in yellow highlight
 - 3.2.2.1. Approved
 - 3.2.3. **Nag 2 Reporting to Parents** - Changes recommended in yellow highlight
 - 3.2.3.1. Approved
 - 3.2.4. **Nag 3 Police Vetting** - Changes recommended in yellow highlight
 - 3.2.4.1. Approved
 - 3.2.5. **Nag 3 Privacy** - Changes recommended in yellow highlight.
 - 3.2.5.1. Approved
 - 3.2.6. **Nag 6 Copyright Policy** - This is new requirement; mostly copied from MoE exemplar
 - 3.2.6.1. Approved
 - 3.2.7. **Nag 1: Statement of Delivery of Sexuality Education**
 - 3.2.7.1. Approved
- 3.3. Board Assurance Statement
 - 3.3.1. Resubmitted due to changes from ERO
 - 3.3.2. Eve to scan and upload
- 3.4. Question from a proprietor
 - 3.4.1. Question raised about the observance of chanting by the kids during the week.
 - 3.4.2. Eve shares that this was done because a child asked for it (the child is not from a religious tradition but wanted to try it out). The board affirms that we are a secular school but that we encourage spirituality in keeping with our special character and with the principles of a wholistic healthcare model and observance of this takes many forms. Children at Timatanga are encouraged to express themselves in this area in ways that feel comfortable to them.
 - 3.4.3. Staffing discussion (in committee)

- 3.5. 10YPP
 - 3.5.1. Approved by BoT for the ops grant on 15/2/24
 - 3.5.2. Tabled by the proprietors reps on 4/4/24
 - 3.5.3. Approved by proprietors for policy 1 on 08/4/24
 - 3.5.4. Board directs Eve to give the 10YPP to the auditors
- 3.6. Finances
 - 3.6.1. Monthly reports tabled and accepted
- 3.7. Curriculum update - starting review process
 - 3.7.1. Eve to set a date and format for full presentation
- 3.8. Process doc to be created for receiving and replying to supplier's quotes - Matt
- 3.9. Eleanor raises the possibility of bringing parent on as secretary
 - 3.9.1. Eve to discuss with Eleanor

4. Ongoing Monitoring

- 4.1. Proprietors report
 - 4.1.1. Discussion on subcommittee
 - 4.1.1.1.1. Eleanor, Matt, Eve, Elaine & Gary
- 4.2. Principal's report
- 4.3. Parent meeting report - reporting in new year based on parent survey

5. Meeting Closure

- 5.1. Identify agenda items for next meeting
- 5.2. Confirm next BoT meeting date
 - 5.2.1. 02/05/24
- 5.3. Comments on meeting procedures and outcomes