

# Timatanga Community School Board of Trustees Meeting Minutes

## Monday August 5th 2024 @6:30 pm

### Administration

- 1.1. Roll call
  - 1.1.1. Present: Elaine, Gary, Elanor, Kerry, Matt, Shaun
  - 1.1.2. Apologies: None
- 1.2. Karakia
- 1.3. Declaration of interests
- 1.4. Confirmation of previous minutes
- 1.5. Correspondence In
  - 1.5.1. Letter from Eve Tonkin
  - 1.5.2. Letter from Elanor
- 1.6. Meeting planning

### 2. Matters Arising

- 2.1. Parent Survey
- 2.2. Annual Plan
- 2.3. Strategy Targets
- 2.4. Criteria for Whanau
  - 2.4.1. Eve to continue to work on the document and create a Draft for next meeting
- 2.5. Eve to set a date and format for full presentation of Curriculum DONE  
Online Drive

### 3. Reports

Principal's report

### 4. Discussions & Decisions

- 4.1. **Curriculum Update**
  - 4.1.1. Guided walkthrough of pt 1
    - 4.1.1.1. Krisnanda led a good discussion
    - 4.1.1.2. Board members to respond over the next week with the aim of approving by 16th of August.
  - 4.1.2. Set date for pt 2
    - 4.1.2.1. Next Board Meeting Monday September 2<sup>n</sup>

7.55pm:Krsnananada Leaves
- 4.2. **Policy Review:**
  - 4.2.1. Nag 4 Property Development (deferred from last meeting)
    - 4.2.1.1. Approved Unanimously
  - 4.2.2. Nag 1 Statement on Delivery Sex Ed - One change suggested
    - 4.2.2.1. Approved Unanimously
  - 4.2.3. Nag 5 Media - No suggested changes
    - 4.2.3.1. Approved Unanimously
  - 4.2.4. Nag 6 Protected Disclosures - No suggested changes
    - 4.2.4.1. Approved Unanimously
  - 4.2.5. Nag 1 - Parental Roles and Expectations
    - 4.2.5.1. To be completed by Shaun
    - 4.2.5.2. Additional Note - Eve to amend parent contract as discussed and circulate for approval.
- 4.3. **Procedure Review**
  - 4.3.1. Nag 3 Principal Sick Days - No suggested changes
    - 4.3.1.1. Approved Unanimously
  - 4.3.2. Nag 5 Media No changes - No suggested changes
    - 4.3.2.1. Approved Unanimously
  - 4.3.3. Nag 6 School Closure - No suggested changes
    - 4.3.3.1. Approved Unanimously
  - 4.3.4. Nag 6 Suspensions and Standdown - No suggested changes
    - 4.3.4.1. Approved Unanimously

**4.4. BoT Succession Planning for Next Term**

4.4.1. In committee @ 8:32pm

**4.5. Asset register Review**

4.5.1. Eve tables the asset register

4.5.1.1. Elanor raises a concern that it would be preferable to have an asset register that is regularly updated and supports Jackie in the future.

4.5.1.2. Accepted unanimously

4.5.2. Eve tables the Resolution of Useful Life of Assets from CES

The board of trustees resolves to accept the Useful Life of Assets as per the schedule from CES West Auckland.

**5. Meeting Closure**

**5.1.** Identify agenda items for next meeting

**5.2.** Confirm next BoT meeting dates

**5.3.** Comments on meeting procedures and outcomes