

BoT Minutes Monday November 25th 2024 @6:30 pm

Administration

1. Roll call
 1. Present: Eve, Elaine, Matt, Sean, Elanor, Kerry
 2. Apologies: Gary
2. Karakia
3. Declaration of interests
 1. Eve declaring a proposition for Lola to be short-term TA
4. Confirmation of previous minutes (regular and In Committee)
 1. Accepted Unanimously
5. Correspondence In:
 1. Auditor proposal to increase fees.
6. Meeting planning

Matters Arising

1. Property: Concrete - Kerry
 1. Fay is getting quotes for any structural work needed. Kerry will use his grinder to cut and smooth to remove the current trip hazard.
2. Props Meeting - Matt
3. BoT Elections - Elanor & Shaun
 1. Elanor proposes nominations should happen in the next 3 weeks with a view to having the board take office on Monday 17th February.
 2. Elanor to follow up with Fay to finalise dates and have them sent out to parents this week.
4. Curriculum Planning - Scheduled for next Saturday (30th Nov @ 10am)
 1. Staffing - Eve to make and circulate changes for approval
5. Online Drive
 1. School Credit Card - Update needed
6. Principal's Survey
 1. Circulated and some great feedback

Reports

1. Proprietors report
 1. Attendance Dues for 2025 tabled at \$300/ child
2. Principal's report

Discussions & Decisions

1. Staffing
 1. Staffing plan for 2025 is tabled
 1. Accepted unanimously
 2. Proposal to hire Lola Houghton as a teacher aide for drama teaching and teacher support till end of year
 1. Approved unanimously (Eve abstains from decision round)
2. School Roll and Enrolments
 1. We are looking at being 16 kids by the end of the year. We would like to be back up to 26 by 01/03/25 We are planning a recruitment drive.
3. Finances
 1. At the Parent meeting on 21/11 - parent accepted the donation
 2. The budget was tabled
 1. Accepted unanimously
 3. The board suggests a review of y/y budget spend as we have been running an unbudgeted surplus for the past few years.
4. Curriculum
 1. Second and final review for Part 2 of the curriculum meeting happening this Saturday (30th)
5. AOB
 1. The Computers are no longer fit for purpose
 1. Matt will source a few computers for a budget proposal

Meeting Closure

1. Identify agenda items for next meeting
2. Confirm next BoT meeting dates
 1. First meeting in Jan - scheduled for 28th Jan @ 6:30
3. Comments on meeting procedures and outcomes