

Timatanga Community School Board Meeting Minutes

Monday November 4th 2024 @6:30 pm

Administration

1. Roll call: Present: Matt, Kerry, Shaun, Elaine, Gary, Eve, Eleanor
Apologies: n/a
2. Karakia
3. Declaration of interests: Eve re. designer quote from Amy (her sister)
4. Confirmation of previous minutes: approved unanimously
5. Correspondence In: Letter from Veronica and Marco re. Parent Help
In committee (6.25 to 6.35)
6. Meeting planning

Matters Arising

1. Parent Survey *Deferred*.
2. Online Drive for the school (setting one up)
 1. School Credit Card. Jackie and Eve have done the work at their end, this is pending the bank manager completing it.

Reports

1. Proprietors report

Elaine's investigations are summarised in her report. Legal costs will be met by APIS.
Board thanks Elaine for the energy and time she put into this mahi.

10YPP readiness: Fay is still trying to get quotes for concreting.

Suggestion that a parent does the concreting.

EVE TO DO: put this in the next parent newsletter.

Kerry has a grinder, Glen is involved in concrete.

KERRY TO DO: get this sorted out with Jackie, and done in lieu of next parent help.

In committee (6.37)

Out of In Committee 6.45pm

2. Principal's report

Decisions discussed and taken:

- Curriculum design work: Amy's estimates are accepted (Eve abstains from consent round). **EVE TO DO: hire Amy to complete this work.**
- Principal's PLD and Wellness Fund: Eve's proposal in Principal's Report is accepted (Eve abstains from consent round).
- Auditor decision deferred as auditor proposal not yet received.
- Attendance dues deferred until next meeting—**ELAINE TO DO: table at next meeting, after proprietor's meeting**
- Rest of the decisions see below (4.3, 4.4, 4.5, 4.7)

Discussions & Decisions

1. Timatanga Future Planning

Elaine's proprietor's report laid out the situation with the proprietors.

MATT TO DO: invite all proprietors to an online meeting with himself and Kerry to discuss potential options for the school's future.

In committee 7.55

Out of in Committee at 8.45pm

ELANOR AND SHAUN TO DO: Set up BoT Elections

2. Principal Selection Committee Update.

3. Curriculum Planning: **MATT TO DO:** propose a date; general feeling that a Saturday morning in December would be best.

4. Staffing

1. Staffing plan was provided in the principal's report. A discussion was had about which teachers and in which terms for next year.
2. Points were raised about consideration towards raising the hours allocation for maths.
3. Structured literacy will be moved up to the existing principal role.
4. Eve to add CRT
5. **Eve to make and circulate changes for approval**

5. Property: 10YPP review

1. The board approves the 10YPP to be submitted to the proprietors for their review on the understanding that Fay will add a couple more quotes for the concrete.

6. School Roll and Enrolments

Eve: update

7. Finances

1. Annual budget draft for 2025- Approved unanimously (with the understanding of shuffling to be done within the staffing allocation as above.)

Meeting Closure

1. Identify agenda items for next meeting
2. Confirm next BoT meeting dates: *Monday November 25, Monday December 16*
3. Comments on meeting procedures and outcomes—we got a LOT done. "Positive"