

BoT Minutes Tuesday Dec 5 2023 @6:30 pm

1. Administration

1.1. Roll call

1.1.1. Present: Eve, Elanor, Elaine, Jackie, Gary, Kerry, Matt

1.1.2. Absent:

1.2. Karakia

1.3. Declaration of interests

1.4. Confirmation of previous minutes - Nov

1.4.1. Passed Unanimously

1.5. Correspondence In

1.5.1. November Gazette

1.6. Correspondence Out

1.6.1. Board Letter to The Smiths regarding police vetting requirements of incoming tenant (3/12/23)

1.6.1.1. No response received

1.7. Meeting planning

2. Matters Arising

2.1. Board Statement of Responsibility

2.2. Board Self Assurance statement

3. Discussions & Decisions

3.1. [Principals Report](#)

3.1.1. Update to budget - parent agreement on donations, roll changes

3.1.1.1. **Parent meeting report:** Parents approve \$400 per child for the year. Parents support the staffing plan that Eve Discussed and the use of savings to pay for that. Parents appreciated the discussion early and the board should continue with that in 2024

3.1.2. Approve budget with changes and BoT 10YPP

3.1.2.1. Budget is approved as it is, with the understanding that after 10YPP and enrollments are reviewed in Jan it could need to be updated.

3.2. [Proprietors Report](#)

3.2.1. Review of key points from report, 10YPP

3.2.1.1. The proprietors have asked for more details pertaining to the full 10YPP from the school.

3.2.2. Elaine tables Attendance dues calculation from proprietors for 2024.

3.2.2.1. Board receives and directs the principal to inform the parents that the attendance dues will be \$300 per child, per annum for 2024.

3.2.2.2. Elaine will direct the treasurer to re-gazette so the dues are likely to go up in 2025 because of the audit cost.

3.2.2.3. Reflection from the parent rep that in order for parents to feel good about this, there should be some flow back from policy 1; getting Pol 1. Property tasks done.

- 3.2.3. Re: the phoenix Palm. Though the proprietors are not willing to remove it completely, Faye has noticed that, since the trim, there haven't been any spiky branches that have needed cleaning up. It is now due for another trim. One of the parents is an arborist and has offered this potentially in lieu of his working bee. Faye to Liaise.
- 3.2.4. Sue is working in the school. The school received a grand total \$1k grant specifically to support August (her grandson). All other work that Sue has done at the school (training Rama and Lesley) has been voluntary (a half day a week since Rama started).
- 3.2.5. The school is happy to inform everyone in the Timatanga community via a newsletter of any voluntary or paid positions being made available. Including Creatives in School (CIS). Eve to action.

3.3. NAGS:

3.3.1. [Nag 5 Health And Safety Policy](#)

- 3.3.1.1. Approved Unanimously

3.3.2. [NAG 5: Physical Restraint Policy](#)

- 3.3.2.1. Approved Unanimously

3.3.3. [NAG 6: Protected Disclosure](#)

- 3.3.3.1. Approved Unanimously

3.3.4. Privacy Policy

- 3.3.4.1. Deferred to Term 1

3.4. Review of Year -

3.4.1. Table Charter AoV

- 3.4.1.1. Deferred to strategy meeting in January

3.4.2. Discussion of key learnings

3.5. Safeguarding our Special Character - In Committee

3.6. Strategy next steps

3.6.1. Determine timing for Strategy meeting in January

3.6.2. Agree work to be completed prior to that

5. Meeting Closure

5.1. Identify agenda items for next meeting

5.1.1. 10YPP

- 5.1.1.1. Elanor has done a lot of work on this (thank you) but as it's 90% complete this will be tabled at the January meeting for final approval.

5.2. Confirm next BoT meeting dates

5.3. Comments on meeting procedures and outcomes