

BoT Minutes Mar 3 2023 @6:45 pm

1. Administration

- 1.1. **Roll call:** Elanor, Shaun, Eve, Elaine, Kerry, Jackie on zoom; chair: Shaun; minutes: Eve
- 1.2. **Karakia**
- 1.3. **Meeting planning**

2. STRATEGIC PLANNING

Situation: Eve did a draft of our strategic plan for 2023 (“Timatanga Community School Charter, 2023”) in January, which we have all read and feedback on. This can be shared (uploaded to school website March 31, etc). However, given that we don’t have to prepare an annual charter in this way any more, the board wants to take the opportunity to build a strategic plan from a zero point, working together to ensure that it embodies our special character in a way that suits the current situation, whanau, staff, roll etc. This can take as long as it needs to and when it is finished it will superceed the current draft.

Eve proposes that the current draft of our strategic plan for 2023 (“Timatanga Community School Charter, 2023) be accepted and uploaded to website and shared with MoE. Decision deferred so that we can get into strategic planning together. (some people feel that we may get this done in time for March 31 deadline so no need to upload the former one now).

2.1 Grounding: Analysis of our current Strengths, Weaknesses, Opportunities, Threats

Action: We need a Coms team—to ensure decisions are communicated clearly and transparently

2.2 Elanor’s strategic plan draft: goals and initiatives

Our purpose: to create a strategic document that is a one page statement of our goals, initiatives, and implementation plan. We can share this with parents and they can easily see which parts are for them to do, likewise with staff.

Board and principal can expand the implementation plan but the document will be smaller than present charter.

Initiatives that we can focus on, not too much.

Discussing: Goal 1, Goal 2, Goal 3

Eve sharing curriculum pedagogical work, incorporating some of that into the goals.

Going forward:

Elanor will continue to work on the goals and initiatives based on what we have discussed.

Elanor and Eve will continue with strategy to bring back to the next BoT meeting.

Shaun will set aside some of the board meeting for strategic planning until this process is complete. Eve: best practice is to put aside 70% of your meeting time for strategic planning and to handle practical things before the meeting so as to minimise compliance duties during the actual meeting.

Everyone needs to pass the policies for review by the end of term 1.

2.3 Property decisions:

Cyclone damage to our property as per principal's report

Bark and sand: we need to top up/replace. Jackie to talk with James about bark and sand—can he source it for us at a cheaper price?

Sports Shed: intensely mouldy and now on hazard register as a result. Also leaking roof and holes in the floor. Walls sound. Either replace or replace roof and floor: Kerry and Jackie

MEETING END 8.45pm