

BoT Meeting Minutes September 28 2022 @6:30 pm Minutes: Robert	Led by	Time (mins)
<p>1. Administration</p> <p>1.1. Roll call - Elaine, Shaun, Jackie, Elanor, Robert, Eve, Gary Check in—how we are doing personally, Robert back from Canada, elections, Robert leaving but happy to support the transition staying on a while; Elanor ill but will participate as best as possible. <i>Gary arrives 6.40pm.</i></p> <p>1.2. Declaration of interests none</p> <p>1.3. Confirmation of previous minutes (including June, July and August 2022): Confirmed.</p> <p>1.4. Correspondence In MoE: Important Update: roll staffing for 2023 confirmed at 26 (2.30 teachers assured). EVE TO DO: write to parents to re-assure around the guaranteed staffing and alleviating any concerns for staffing allocations</p> <p>1.5. Meeting planning</p>	Shaun & Eve	20
<p>2. Matters Arising</p> <p>2.1. Review of actions from previous minutes</p> <p>2.1.1 Elanor: some parents were dropped off the mailing list sent by Shaun. SHAUN TO DO: UPDATE SCHOOL MAILING LIST Elanor offers to help.</p> <p>2.1.2 Elaine filled people in on the roadway changes—the council intend to requisition the big tree and bush outside the office area, and the front of the school. Eve wrote and submitted the letter. Further meetings occurred to advance the concerns of the school - trees, bush area, septic field area. The town planners were responsive to the needs of the school.</p>	Shaun	10
<p>3. Discussions & Decisions</p> <p>2.1 Board Elections Update: Shaun presented a summary of nominations received (3 nominations) and election results (elected unopposed).</p> <p>From Returning Officer’s communication:</p> <p>Board of Trustees Election 2022</p> <p>Parent Election Results Declaration (no voting election required)</p> <p>At the close of nominations, as the number of valid nominations were fewer than number of vacancies required to be filled, I hereby declare the following duly elected:</p>		<p>10</p> <p>5</p> <p>5</p> <p>10</p>

<p style="text-align: center;">Elanor Christianson Shaun Davis Jemma Ross</p> <p>Staff Election Results Declaration (no voting election required)</p> <p>At the close of nominations, as there was only one valid nomination received, I hereby declare the following duly elected:</p> <p style="text-align: center;">Jacqueline Ann Howard</p> <p>Also:</p> <p>Proprietors Election Result: (no voting election required)</p> <p style="text-align: center;">Elaine Dyer and Gary O’Sullivan nominated and elected as proprietor reps unopposed.</p> <p>2.3 Student Safety Checklist Review: removed the Whitetail Spider warning as no longer required.</p> <p>2.4 Addendum to Sexual Misconduct Procedure and to the Confidentiality Procedure</p> <p>This has been added in yellow highlight for review and approval—uploaded to the September folder: Amended and approved. BOT.. new members to be invited to complete some of the NZSTA online courses for Board, and attend as observers for the next meeting (October) Robert has agreed to stay on until end of November as we support new members and work with the strategic directions discussed in terms of building a stronger community school post the mandates and disruptions of covid.</p> <p>2.5 10YPP 2023 SEE 2.6 below</p> <p>This is our second read and it must be passed at this meeting. Uploaded to the September 23 folder. The proprietors agreed with the plan, with a few small tweaks to be made. Fay to work on this with Eve so that it can be submitted to MoE on schedule. APPROVED by the Board.</p> <p>2.6 Policies for Review Nag 3 Sexual misconduct NAG 3 Confidentiality</p>		<p style="text-align: center;">15</p> <p style="text-align: center;">10</p>
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4. Ongoing Monitoring			
4.1.	Proprietors report:	Elaine	20
4.1.1.	Discussion around the nature and reasoning for police vetting and making sure that the Timatanga Community and School environment is safe for all community members, and especially students and staff as a school. The board has an absolute requirement to ensure students are safe. However it's also important to live by our special character of inclusion and collaboration with the wider community. Our Proprietor Reps will invite proprietors to collaborate on drafting some proposed wording and policy for the community that brings the entire community together proactively to ensure we are working together for the safety of the school environment. Currently, the Timatanga Community doesn't have agreement about anything written in their procedures around these matters. .	Eve	45
		Eve, Elanor	20
		Jackie	10
		Jackie	10
		Jackie	5
		Eve	5
4.2.	Principal's report:		
4.2.1.	Discussion regarding balancing the role according to the principal strategic approach on many levels as per her report. The Board strongly supports the principal's reasoning on how to bring careful balance to our roll. We are a small school community so getting this balance right is extremely important for the future, the culture and the well-being of the school.		
4.2.2.	Discussed charter targets and agreed to allow longer time frame for meeting and consolidating some of these targets, now that some of the pressure of decreased staffing / enrollments has been lifted.		
4.1.	Parent meeting report:		
4.1.1.	Positive report on the Principal's presentation and Sally's chairing of the meeting / process of embodying the culture of Timatanga in our parent meeting. Discussion on how to better support Zoom participants to make sure they are included in a tangible way while also supporting the 'process in the room'		
4.3.	Property maintenance: the sports shed roof needs urgent attention, Shaun will inspect before being on school this week. .		
4.4.	Financial Update		
4.5.	Enrollments as per Principals report.		
4.6.	Staffing		

<p>5. Meeting Closure</p> <p>5.1. Identify agenda items for next meeting</p> <p>5.2. Confirm next BoT meeting dates: Proposed 26 of October. Eve will look into the dates of upcoming parent meeting to avoid doubling up with BOT in the same week.</p> <p>5.3. Comments on meeting procedures and outcomes</p>	All	5-10
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