

BoT Minutes May 1st 2018 @ 6pm	Led by:	Time:
<p>1. <u>Administration</u></p> <p>1.1. Roll call:</p> <p> 1.1.1. Apologies from Jackie and Jo</p> <p> 1.1.2. Present:</p> <p>1.2. Declaration of interests</p> <p>1.3. Confirmation of previous minutes</p> <p>1.4. Correspondence</p>	Chair	10mins
<p>2. <u>Discussions & Decisions</u></p> <p>2.1. <u>Matters Arising</u></p> <p> 2.1.1. On the 5th April we approved the 2017 Annual Financial Statement as fairly reflecting the financial position and operations of the school via e.mail. Jo proposed, Kris, Matt, Gary, Elaine approved, Ines said ok. (<i>n.b. Jo to print and attach thread to minutes</i>).</p> <p> 2.1.1. Driveway progress - (& Table driveway report - missed this last meeting)</p> <p> 2.1.2. Reporting to parents - NAG 5 Health Curriculum - Was taken to parents at last parent meeting and agreed to by and large with extra parent feedback emailed directly to Eve for suggested alterations - we could pass this tonight?, Parents were reminded about their responsibility for visitors and new driveway register shown and importance of recording shared.</p> <p>2.2. Annual Report - any questions for Jackie? (Jackie is absent - Jo has emailed a query around parent donation sum)</p> <p>2.3. Term 2 Scheduled Policy Review</p> <p>2.4. Meeting Process continuation / finalisation</p> <p>2.5. Playground upgrade update</p>	<p>Principal / Chair</p> <p>Jackie</p> <p>Eve</p> <p>Ines</p>	<p>5</p> <p>10</p> <p>15</p> <p>15</p> <p>15</p>
<p>3. <u>Monitoring</u></p> <p>3.1. Property maintenance</p> <p>3.2. Financial Update</p> <p>3.3. Principal's report</p> <p>3.4. Proprietors report</p>	<p>Eve / Elaine</p> <p>Jackie / Eve</p> <p>Eve</p> <p>Elaine</p>	<p>10</p> <p>5</p> <p>15</p> <p>15</p>

4. <u>Meeting Closure</u> 4.1. Identify agenda items for next meeting 4.2. Comments on meeting procedures and outcomes 4.3. Preparation for next meeting 4.4. Reminder of date set for next meeting 4.5. Who will do dinner next meeting?	All	5
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Meeting Evaluation

1. What do you think was the most important item we discussed?
2. What do you think was the least important item we discussed?
3. Do you think we worked effectively as a team? If not why not?
4. Did you feel able to participate fully? If not why not?
5. What for you would make our meetings more enjoyable and more effective?